

**FRIENDSHIP TOWNSHIP**  
**LAND DIVISION APPLICATION**

The undersigned Applicant requests approval of the following Land Division:

1. Legal description of parent parcel (attach additional sheets if necessary):
  
2. Tax I.D. #owner name and address of parent parcel:
  
3. Applicant's name and address:
  
4. Legal description of each resulting parcel:
  
5. Attach tentative parcel map showing area, parcel lines, public utility easements, accessibility, and any other requirements of Sections 108 and 109 of the Land Division Act. The tentative parcel map shall be a scale drawing showing the approximate dimensions of the parcels and shall include all other parcels created during the prior ten-year period out of the parcel or tract of which the parent parcel forms a part. The township may request an Act 132 survey map of the land to be divided prepared by a licensed land surveyor if the Township determines that the legal description and parcel map are of a complicated nature.
  
6. Attach copies of documents or title policy commitments proving that the applicant is the owner of the land to be divided and copies of all building and use restrictions and easements affecting the land to be divided.
  
7. Provide the history and specifications of any previous divisions of land of which the proposed division was a part sufficient to establish that the parcel to be divided was lawfully in existence as of March 31, 1997, the effective date of the Land Division Act.
  
8. State the number of further divisions being conveyed with each parcel:
  
- \_\_\_ Applicant agrees to file a completed Michigan Dept of Treasury Form L-4260a with the Friendship Township Assessor within 45 days of the transfer of the right to make a division.
  
9. Attach a letter or signed tentative parcel map from the Emmet County Planning and Zoning office indicating that any necessary zoning or land use approvals have been granted.
  
10. Attach County Treasurer's statement that no back taxes are owed on the parent parcel.
  
11. Attach a letter or signed tentative parcel map from the Emmet County Road Commission stating that each resulting parcel is accessible.

12. Attach check payable to **Friendship Township** for application fee (\$75 when total number of parcels that result from the division is three or less; \$125 when the total number of parcels is four or more) and mail completed application to the Land Division Administrator at 7144 Geary Road, Harbor Springs MI 49740.

The undersigned Applicant certifies that the above information and all other documentation filed with this Application is, to the best of their knowledge, true and accurate. The Application further certifies that he or she is not in violation of any provision of the Land Division Act.

Date: \_\_\_\_\_

\_\_\_\_\_ Applicant / Representative

Name:  
Address:  
  
Phone:

The following action is taken on the above Application:

\_\_\_\_\_ Application returned for more information, as follows:

\_\_\_\_\_ Application denied for following reason(s):

\_\_\_\_\_ Application conforms to the requirements of the Ordinance and, therefore, is approved (list any further requirements, contingencies or limitations):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ This division is exempt under the provisions of the Act.

Date : \_\_\_\_\_

\_\_\_\_\_ Douglas Sundmacher  
Friendship Township Land Division Administrator  
7144 Geary Road  
Harbor Springs MI 49740  
(231) 526-7204 [dsundmacher111@gmail.com](mailto:dsundmacher111@gmail.com)