

FRIENDSHIP TOWNSHIP  
BUDGET HEARING AND BOARD MEETING  
WEDNESDAY, MARCH 24, 2021 @ 7:00 P.M.  
Friendship Township Hall

Meeting called to order at 7:00 p.m. by Troup.

Board members present: Mac Gregor, Troup, Ward, Van Divner, Cullip (by zoom)

Agenda approved as presented.

Minutes of March 3 meeting stood approved as presented.

Budget discussion.

Van Divner moved, Mac Gregor seconded, PASSED, to approve proposed Budget for presentation at Budget Hearing.

PUBLIC HEARING ON BUDGET 7:12 PM to 7:13 PM

Treasurer's report received.

Van Divner moved, Ward seconded, PASSED, to move \$55 to Clerk office line item and \$40 to IRS/Pension, total \$95 from Contingency (5-0).

Mac Gregor moved, Troup seconded, PASSED, to approve Emmet County Road Commission contracts for 1 1/2" asphalt on Troup Rd @ \$60,600 and 1 1/2" asphalt on North Terpening Rd @ \$118,600 per ECRC Feb 16<sup>th</sup> Estimate of Costs; and authorize Troup to sign said contracts. (5-0)

Troup moved, Mac Gregor seconded, PASSED, to hire Cynthia Donahey to oversee website launch, pd hourly \$19.

Van Divner moved, Mac Gregor seconded, PASSED by unanimous roll call vote, to levy 2 mills for township operating.

Mac Gregor moved Ward seconded, PASSED by unanimous roll call vote, to approve and adopt Resolution 2021-03 entitled 2021-22 General Appropriations Act and appropriate funds as indicated, which reads as follows:

The Friendship Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Friendship Township 2021-22 General Appropriations Act.

SECTION 2: Public Hearing on the Budget--Pursuant to MCLA 141.412 and .413, notice of public hearing on the proposed budget was published in a newspaper of general circulation on March 17, 2021, and a public hearing on the proposed budget was held on March 24, 2021.

SECTION 3: Millage Levy--The Friendship Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 2 mills township operations (2<sup>nd</sup> mill dedicated to road construction/maintenance).

SECTION 4: Payment of Bills—Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Friendship Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 5: Authorized salary, per diem and hourly rates—including are amounts of the salary, per diem and hourly rates for the officials and employees of the Township as follows:

Supervisor	14,400 per year
Clerk	17,100 per year
-Extra election per diem	800 per extra election (school, presidential primary, etc)
Treasurer	14,400 per year
Trustee	3,420 each per year
Home Office Rent	500 / yr for Sup, Clerk, Treas, and Assr
Dep Cl, Tr, Sup	20.00 per hour
Assessor	22,020 per year
Caretaker	20.00 per hr
	50.00 per hr w/ lawn machines
Cemetery Sexton	20.00 per hr, 92.00 cremain
Grave opening	600.00 per grave opening, 100.00 per cremain
Board of Review	17.00 per hour
Election workers	17.00 per hour

Election chair 18.00 per hour  
 Per Diem-  
 Seminar 90 for ½ day, 160 for full day  
 Mileage IRS approved amount

SECTION 6: Estimated Revenues and Expenditures—Estimated total revenues and expenditures for the various funds of Friendship Township are:

<u>FUND</u>	<u>CARRYOVER</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	401,850.73	184,303	252,995
Road	99,235.79	96,000	97,000
Recreation	22,951.25	50	1,500
Cap Outlay	39,806.20	5,040	7,000

SECTION 7: Specific Appropriations—There is appropriated in the Capitol Outlay Fund for kitchen cabinet and town hall furniture and roof gutter over entrance porch and steps on new hall. Road construction project includes 1 ½” asphalt on Troup and North Terpening Roads. Township road allocation from Emmet County Road Commission is \$15,491.

Ward moved, Troup seconded, PASSED, that trustee board meetings for 2021-22 fiscal year will be the first Wednesday of each month. Planning Commission meeting will be the 4<sup>th</sup> Monday of each month as needed and July Board of Review meeting will be Tuesday, July 20<sup>th</sup> at 9:00 a.m. December Board of Review meeting will be Tuesday, December 14<sup>th</sup> at 10:00 a.m.

Ward moved, Van Divner seconded, PASSED, to continue using First Community Bank and/or Chase Bank as township’s financial institutions.

Public Comment – none

Mac Gregor reviewed checks and bills for accuracy.

Mac Gregor moved, Ward seconded, PASSED by unanimous roll call vote, to pay bills. Checks # 4645 –4666 were written in the amount of \$ 11,922.70.

**There will be no April meeting.** Next meeting will be May 5, 2021.

Meeting adjourned at 8:00 p.m.

Janell Van Divner, Clerk