

FRIENDSHIP TOWNSHIP  
BUDGET HEARING AND BOARD MEETING  
WEDNESDAY, MARCH 28, 2018 @ 7:00 P.M.  
Friendship Township Hall

Meeting called to order at 7:00 p.m. by Troup.  
Board members present: Mac Gregor, Ward, Troup, Van Divner, Major  
Visitors: Wilbur Kurburski

Agenda approved as presented.  
Minutes of March 7 meeting stood approved as presented.  
Treasurer's report received

Budget discussion. Budget was approved for presentation at March 7 meeting.

PUBLIC HEARING ON BUDGET 7:10 PM to 7:11 PM

Van Divner moved, Mac Gregor seconded, PASSED by unanimous roll call vote, to levy 2 mills for township operating.

Mac Gregor moved, Van Divner seconded, PASSED by unanimous roll call vote, to approve and adopt Resolution 2018-04 entitled 2018-19 General Appropriations Act which reads as follows:

“The Friendship Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Friendship Township 2018-19 General Appropriations Act.

SECTION 2: Public Hearing on the Budget--Pursuant to MCLA 141.412 and .413, notice of public hearing on the proposed budget was published in a newspaper of general circulation on March 15, 2017, and a public hearing on the proposed budget was held on March 28, 2018.

SECTION 3: Millage Levy--The Friendship Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 2 mills township operations (2<sup>nd</sup> mill dedicated to road construction/maintenance).

SECTION 4: Payment of Bills—Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Friendship Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 5: Authorized salary, per diem and hourly rates—included are amounts of the salary, per diem and hourly rates for the officials and employees of the Township as follows:

|                          |                                                               |
|--------------------------|---------------------------------------------------------------|
| Supervisor               | 12,600 per year                                               |
| Clerk                    | 12,600 per year                                               |
| -Extra election per diem | 450 per extra election (school, presidential primary, etc)    |
| Treasurer                | 12,600 per year                                               |
| Trustee                  | 3,240 each per year                                           |
| Home Office Rent         | 450 / yr for Sup, Clerk, Treas, and Assr                      |
| Dep Cl, Tr, Sup          | 15.00 per hour                                                |
| Assessor                 | 18,900 per year                                               |
| Caretaker                | 19.00 per hr                                                  |
|                          | 50.00 per hr w/ lawn machines                                 |
| Cemetery Sexton          | 19.00 per hr,<br>600.00 per grave opening, 100.00 per cremain |
| Board of Review          | 15.00 per hour                                                |
| Election workers         | 15.00 per hour                                                |
| Election chair           | 16.00 per hour                                                |
| Per Diem-                |                                                               |
| Seminar                  | 85 for ½ day, 150 for full day                                |
| Mileage                  | IRS approved amount                                           |

SECTION 6: Estimated Revenues and Expenditures—Estimated total revenues and expenditures for the various funds of Friendship Township are:

| <u>FUND</u> | <u>CARRYOVER</u> | <u>REVENUE</u> | <u>EXPENDITURES</u> |
|-------------|------------------|----------------|---------------------|
| General     | 327,388          | 172,628        | 221,025             |
| Road        | 83,013           | 85,000         | 86,000              |
| Recreation  | 30,372           | 50             | 1,600               |
| Cap Outlay  | 24,417           | 5,000          | 10,000              |

SECTION 7: Specific Appropriations—There is appropriated in the Capitol Outlay Fund for kitchen cabinet and townhall furniture and improving grounds between township hall and fire hall just west of parking lot. Road construction projects include wedging Terpening Road .9 mile south of Stutsmanville Rd, 1+ mile north of Stutsmanville Rd and wedging Boynton Road.

SECTION 8: Periodic Financial Reports—The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 9: Budget Monitoring—Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. ”

March 2017-18 budget report –

Van Divner moved, Mac Gregor seconded, PASSED, to transfer \$800 to township hall line item and \$25 to clerk office line item and to take \$825 from Contingency.

Assessor report – 2018 taxable value is \$93,312,416, which is an increase of \$3,012,949 from 2017.

Reminder – no spring clean up this year

Mac Gregor moved, Major seconded, PASSED, that trustee board meetings for 2018-19 fiscal year will be the first Wednesday of each month, except the July meeting will be on Tuesday, July 3 and the September meeting will be on Thursday, September 6, 2018. July Board of Review meeting will be Tuesday, July 17 at 9:00 a.m. December Board of Review meeting will be Tuesday, December 11 at 10:00 a.m.

Van Divner moved, Mac Gregor seconded, PASSED, to continue using First Community Bank and/or Chase Bank as township’s financial institutions.

Troup moved, Mac Gregor seconded, PASSED, to approve prepayment to Fraser Trebilcock in amount of \$2,000 for tribal lawsuit expenses. (5-0)

Van Divner moved, Mac Gregor seconded, PASSED, to approve Emmet County Road Commission contract for wedging 1.9 miles of Terpening Rd and .5 mile of Boynton Rd, cost \$128,00 per March 8, 2018 ECRC letter, and authorize Troup to sign. (5-0)

Public Comment – none

Major reviewed checks and bills for accuracy.

Mac Gregor moved, Major seconded, PASSED by unanimous roll call vote, to pay bills. Checks # 3837–3856 and 3941-3944 were written in the amount of \$ 15,032.78.

There will be no April meeting.  
Meeting adjourned at 7:55 p.m.

Janell Van Divner, Clerk