

FRIENDSHIP TOWNSHIP
BUDGET HEARING AND BOARD MEETING
WEDNESDAY, MARCH 27, 2019 @ 7:00 P.M.
Friendship Township Hall

Meeting called to order at 7:00 p.m. by Troup.
Board members present: Mac Gregor, Ward, Troup, Van Divner, Major
Visitor: Anna LaRue, Alanson Area Library

Agenda approved as presented.
Minutes of March 6 meeting stood approved as presented.
Treasurer's report received

Anna LaRue gave presentation about library and upcoming events. They are planning to be at Friendship Township hall one Friday per month this summer. They have new computers at the library. They have a tabletop telescope that can be signed out and 2 ukuleles that can be signed out. Ron Fowler will be doing children's story time again this summer. There will be a book box placed at the township hall this spring, which will include a drop off for library books.

Budget discussion. Budget was approved for presentation at March 6th meeting.

PUBLIC HEARING ON BUDGET 7:38 PM to 7:39 PM

Van Divner moved, Mac Gregor seconded, PASSED by unanimous roll call vote, to levy 2 mills for township operating.

Mac Gregor moved, Ward seconded, PASSED by unanimous roll call vote, to approve and adopt Resolution 2019-02 entitled 2019-20 General Appropriations Act and appropriate funds as indicated, which reads as follows:

"The Friendship Township Board resolves:

SECTION 1: Title--This resolution shall be known as the Friendship Township 2019-20 General Appropriations Act.

SECTION 2: Public Hearing on the Budget--Pursuant to MCLA 141.412 and .413, notice of public hearing on the proposed budget was published in a newspaper of general circulation on March 13, 2019, and a public hearing on the proposed budget was held on March 27, 2019.

SECTION 3: Millage Levy--The Friendship Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 2 mills township operations (2nd mill dedicated to road construction/maintenance).

SECTION 4: Payment of Bills—Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Friendship Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 5: Authorized salary, per diem and hourly rates—included are amounts of the salary, per diem and hourly rates for the officials and employees of the Township as follows:

Supervisor	13,200 per year
Clerk	13,800 per year
-Extra election per diem	450 per extra election (school, presidential primary, etc)
Treasurer	13,200 per year
Trustee	3,300 each per year
Home Office Rent	450 / yr for Sup, Clerk, Treas, and Assr
Dep Cl, Tr, Sup	15.00 per hour
Assessor	19,836 per year
Caretaker	19.00 per hr
	50.00 per hr w/ lawn machines
Cemetery Sexton	19.00 per hr, 92.00 per cremain
Grave opening, cremain	600.00 per grave opening, 100.00 per cremain
Board of Review	15.00 per hour
Election workers	15.00 per hour
Election chair	16.00 per hour
Per Diem-	
Seminar	85 for ½ day, 150 for full day
Mileage	IRS approved amount

SECTION 6: Estimated Revenues and Expenditures—Estimated total revenues and expenditures for the various funds of Friendship Township are:

<u>FUND</u>	<u>CARRYOVER</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
General	340,455.52	182,791	211,421
Road	90,731.70	92,050	90,000
Recreation	26,683.76	50	2,000
Cap Outlay	29,467.52	5,040	10,000

SECTION 7: Specific Appropriations—There is appropriated in the Capitol Outlay Fund for kitchen cabinet and townhall furniture and landscaping between twp hall and fire hall. Road construction project includes 1.5 inch heavy cap on .9 mile on Lower Shore Drive and chip and seal on Five Mile Creek Road and W Townline cut off at Stutsmanville Rd. Township road allocation from Emmet County Road Commission is \$15,799.

SECTION 8: Periodic Financial Reports—The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

SECTION 9: Budget Monitoring—Whenever it appears to the Township Supervisor or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. “

March 2018-19 budget report reviewed.

Assessor report – 2019 taxable value is \$96,177,760, which is an increase of \$2,865,344 from 2018.

Van Divner moved, Mac Gregor seconded, PASSED, that trustee board meetings for 2019-20 fiscal year will be the first Wednesday of each month, except the September meeting will be on Thursday, September 5, 2019 and the January meeting will be Thursday, January 2, 2020. July Board of Review meeting will be Tuesday, July 16th at 9:00 a.m. December Board of Review meeting will be Tuesday, December 10th at 10:00 a.m.

Van Divner moved, Ward seconded, PASSED, to continue using First Community Bank and/or Chase Bank as township’s financial institutions.

Mac Gregor moved, Major seconded, PASSED, to approve Emmet County Road Commission contracts for 1.5” heavy cap on Lower Shore Dr, cost \$93,00, and chip and seal Five Mile Creek Road, cost \$53,000, per March 11, 2019 ECRC letter, and authorize Troup to sign. (5-0)

Public Comment – none

Major reviewed checks and bills for accuracy.

Mac Gregor moved, Van Divner seconded, PASSED by unanimous roll call vote, to pay bills. Checks # 4162 –4181 were written in the amount of \$ 9,468.69.

There will be no April meeting. Next meeting will be May 1, 2019.

Meeting adjourned at 8:15 p.m.

Janell Van Divner, Clerk